



MINUTES OF ANNUAL MEETING OF EAST WOODHAY PARISH COUNCIL

20 May 2024

19:30 East Woodhay Village Hall

Chairman:	Cllr Rand (Chair)
Present:	Councillors P Hurst, S Cooper, G Dick, R Donoghue, D Blakeway, C Roots, K Titcomb
Clerk:	Amy White
In attendance:	2 parishioners

Cllr Mark Rand welcomed everyone to the meeting.

01/24 Item 1: Resolution to elect a Chair

Cllr Hurst put himself forward as Chair:

Proposer for Cllr Hurst: Cllr Dick

Seconder for Cllr Hurst: Cllr Titcomb

Result of vote: Full council unanimously voted for Cllr Hurst, who was duly elected as Chairman.

Cllr Hurst continued to chair the rest of the meeting.

02/24 Item 2: Resolution to elect a Vice Chair

Cllr Titcomb put herself forward as Vice Chair.

Proposer for Cllr Titcomb: Cllr Dick

Seconder for Cllr Titcomb: Cllr Rand

Result of vote: Full council unanimously voted for Cllr Titcomb, who was duly voted as Vice Chair.

03/24 Item 3: Apologies for Absence

None.

04/24 Item 4: Declarations of Interest

None.

05/24 Item 5: To agree Minutes of Annual Meeting held on 22 May 2023 and full council meeting on 29 April 2024

The Minutes of 22 May 2023 and 29 April 2024 were accepted as a true record and signed by the Chairman, Cllr Hurst.

06/24 Item 6: Matters arising from Minutes of 29 April 2024

Item	Action	Owner
147/23	Clerk to add updated planning ToR on website. Actioned.	Clerk
148/23	Clerk to subscribe to CPRE. Actioned.	Clerk
151/23	Cllr Dick to send blank templates to cllrs to fill in for Annual Meeting presentation. Actioned.	All Cllrs

07/24 Item 7: Policies for Approval: Standing Orders, Grant Awarding, Reserves

Full council approved the (unchanged) Standing Orders.

The Clerk confirmed the 2024/25 policies are now added to the website.

Financial Risk Assessment and Financial Regulations (updated by NALC April 2024) will be reviewed by the Finance Committee before being brought to full council.

A schedule for policy reviews is now on the website.

08/24 Item 8: Finance

a) Accounts for payment

The Clerk presented the items for payment, see the end of the Minutes.

Bank reconciliation as at 30 April 2024:

Natwest: **£28174.61**

Redwood: **£33251.25**

Total, to agree with bank statements: **£61425.86**

09/24 Item 9: Items to bring to next meeting

Any actions and review of parish meeting. Roles and responsibilities of councillors.

Next Meeting: Monday 24th June 2024, EWWH.