

MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL
18 October 2021
19:30, Woolton Hill Church Hall

Chairman: Cllr Hurst (Chair)

Present: Councillors Mr A Watson, Mr G Dick, Mr M Hainge, Mrs S Cooper, Mr P Jarvis, Mrs K Titcomb, Mr M Rand

In Attendance: Cllr Thacker, Cllr Falconer, Jonathan Ashby (Newbury Weekly News), one parishioner

Clerk: Amy White

Item 1: Apologies

64/21 Apologies received and accepted from Cllr Mitchell.

Item 2: Declarations of Interest

65/21 None.

Item 3: 42/21 Matters Arising from 27 September 2021 Meeting

Item	Action	Owner
47/21	Cllr Watson to identify footpaths requiring to be logged. Actioned , see item 8.	Cllr Watson
48/21	Clerk to pass information on speeding issue along WH Road by Sports Club to CSPO and PCSO. Actioned .	Clerk
59/21	Clerk to confirm payment details of grant to St Martin's Church Fund. Actioned and paid	Clerk
60/21	Clerk to advertise Councillor vacancy Actioned . A Parishioner in attendance is interested in the vacancy.	Clerk
61/21	Clerk to inform Peter Stanley of Cllr Jarvis's offer to represent EWPC for EWH. Actioned . Cllr Jarvis will also be a Trustee for EWH.	Clerk

Item 4: Borough and County Councillor Reports

66/21 Cllr Thacker also provided a generic HCC report (at the end of the minutes). Cllr Rand queried the report and requested that it be made more specific to EW.

Cllr Rand pointed out that the payment requirement for the Newbury Waste Recycling Centre is still an issue amongst residents. Cllr Thacker will report this back to HCC. However, the resolution is that there is a waste recycling facility available to North Hampshire residents in Hampshire (nearest Andover). There is not enough money in the Hampshire budget to fund the joint venture of the recycling centre in Newbury with BDBC.

67/21 Cllr Falconer

- Borough-wide there is an issue with bin collections which is still not resolved. Cllr Falconer has liaised with the previous borough councillor about how this situation has occurred.
- Cllr Hurst asked Cllr Falconer to find out the future of bin collections, especially with the Xmas period coming up.
- EWPC is unsatisfied with the resolution of the bin collection issue and requires more information to be able to inform residents. There are still a couple of roads in Woolton Hill that have not been collected, despite BDBC claiming to have emptied them on 09 October.
- In response to a question asked before the meeting, Cllr Falconer clarified that a PC acts as a single body, no individual councillor can be sued.
- Watermill Bridge application: even though the planned application area is set just outside AONB, from an AONB viewpoint, the view would be looking into a completely urban area, which is specifically not allowed within the NPPF (National Planning Policy Framework). This is a helpful argument against the proposal.
- There is no update yet on the Hampshire Hospital Consultation.

Item 5: Planning

68/21 Please see [planning minutes](#) for full responses to applications.

There has been a second application received for a 5G mast on the corner of Tile Barn Row and Woolton Hill Road; the scale has been reduced to 15m height. The planning committee has sent in a detailed objection letter.

Item 6: 69/21 Neighbourhood Plan Update

Please see Cllr Hurst's report at the end of the minutes.

Item 7: 70/21 Amenities

- Please see Amenities Minutes [here](#).
- Cllr Rand reiterated the location of the play equipment is mandated to be in the recreation ground due to designation of spend by S106 monies from BDBC, received from the Meadowbrook development.
- Cllr Rand requested approval for a quote received for maintenance of the playground in Woolton Hill. The cost is £1068.80 and Wicksteed is the preferred contractor (the original
Cllr Jarvis proposed the motion to approve the quote.
Cllr Dick seconded the proposal.
Full council approved.

Action: Clerk to approve the quote for playground repairs with Wicksteed.

- Cllr Rand highlighted that the EWPC looks very dated, especially if it is to be used for community communication. Councillors agreed. Cllr Rand volunteered to bring proposals for rebranding forward to the PC at the next meeting.

Item 8: 71/21 Footpaths

- Just over half of the 42 footpaths have been logged. There has been a delay to the input of data due to John Priest being unavailable.
- Gemma Clinch from Hampshire Countryside Rangers has sent EWPC a reminder that there are grants available for improvement of footpaths, stiles and gates. Cllr Watson will investigate this.

Action: Cllr Watson to investigate grant options available with Gemma Clinch.

Item 9: 72/21 Highways

Please see Cllr Dick's report at the end of the minutes.

No feedback has been received from HCC after Cllr Dick's follow up email on Trade Street (see previous minutes).

Item 10: Speed Awareness Project Update

- **73/21** Cllr Jarvis has been assisting with the data analysis; currently the SID is sited on Trade Street but will be moved to the Woolton Hill Road just below the tennis court on 20/10/21. Five sites will have been completed by the time Cllr Hainge meets with our PCSO, Joshua Revett in December.

Action: Cllr Hainge will send traffic data to Cllr Dick for reporting to HCC.

- **74/21** Cllr Hurst proposed that the PC buys a second-hand android phone to download data without relying on anyone outside of the PC.
Cllr Dick seconded the proposal.
Motion carried unanimously.

Action: Cllr Hainge to buy a second-hand android phone at a cost of up to £200 (expenses to be claimed).

- The use of gateways for speed management was raised. It was highlighted this topic was discussed last year when going through options for speed management. At that point the PC had agreed to prioritise the deployment of a SID and to utilise the data from this to identify where gateways could best be implemented (utilising the appropriate evidence base). The PC agreed to review gateways at a later date when sufficient data has been collected.
- Cllr Hainge's plan for timetable of sites for SID deployment was discussed and agreed.

Item 11: 75/21 Police Update

Nothing additional to add since the previous meeting.

Item 12: Finance Update

76/21 Please see Cllr Mitchell's report at the end of the minutes.

77/21 The Clerk presented the following accounts for payment for October 2021:

Date	Name/ Company	Amount Excl VAT	Vat	Total
27/10/2021	Clerk Salary (incl £17.67 WFH expenses)	£623.41	£0.00	£623.41
27/10/2021	Litter Warden Salary	£386.10	£0.00	£386.10
27/10/2021	Litter Warden Expenses	£35.00	£0.00	£35.00
27/10/2021	HMRC PAYE Month 07 (Clerk PAYE £151.40, NI Employer Contribution £2.78)	£154.18	£0.00	£154.18
31/09/2021	Scofell Monthly Grounds Maintenance	£316.25	£63.25	£379.50
31/09/2021	Scofell grass cutting	£332.50	£66.50	£399.00
30/09/2021	BDBC Yearly Play Area Inspection (Woolton Hill and Heath End)	£834.00	£166.80	£1,000.80
14/10/2021	Wicksteed- unaccompanied inspection of play areas	£180.00	£36.00	£216.00
18/09/2021	Woolton Hill Church Hall Hire Planning/Amenities	£179.25	£35.85	£51.50
			Total VAT	Total Payment
			£368.40	£3,245.49

Item 13: 78/21 Parish Issues

- Bin collections- covered with Borough and County Councillor reports.
- Correspondence within Parish: The Clerk will send to the Council the letter to be sent to a Parishioner regarding a recent FOI request.
- Gateways in the Parish- This will be added to the agenda for next month

Item 14: 79/21 Items to carry forward to next meeting

- Parish Councillor vacancy co-option
- Re-branding of EWPC- improved signage
- Gateways (alongside justification of placement in Parish using speed indicator data)

The next meeting will be held at 7:15pm on Monday 29th November East Woodhay Village Hall.

Actions 12/10/21

Item	Action	Owner
70/21	Clerk to approve the quote for playground repairs with Wicksteed.	Clerk
71/21	Cllr Watson to investigate grant options available with Gemma Clinch.	Cllr Watson
73/21	Cllr Hainge will send traffic data to Cllr Dick for reporting to HCC.	Cllr Hainge
74/21	Cllr Hainge to buy a second-hand android phone at a cost of up to £200 (expenses to be claimed).	Cllr Hainge

Councillor Reports October 2021

Item 4: HCC Update, October: Cllr Thacker

HCC budget balancing proposals update

Hampshire County Council has begun important financial planning - with feedback from residents to be considered - on options to help the Authority address an anticipated two-year shortfall in its budget of at least £80 million by April 2023. This is necessary if the County Council is to deliver a balanced budget, which is required by law. Councils across England are facing similar budgetary pressures.

The proposals will include Children's Services which aim to achieve savings of £21.3 million over the next two financial years (2022/2023 and 2023/2024). Maintaining good quality education and ensuring safe and effective social care services that are targeted to vulnerable children, young people and their families, are the priorities underpinning these savings proposals.

The resulting proposals from all County Council departments be considered by the County Council's **Cabinet** and **full Council** at their respective meetings on 12 October (today) and 4 November 2021. The recommendations that went to Cabinet and that will be Considered at Full council for dealing with the £80m deficit include:

- targeting resources on the most vulnerable adults and children, including an investment of £3.2 million p.a. for intensive workers within Children's Services;
- targeting a further £8 million p.a. for highways maintenance;
- using reserves carefully to help meet one-off demand pressures;
- maximising income generation opportunities;
- Lobbying central government for legislative change to enable charging for some services;
- minimising reductions and changes to local services wherever possible, including by raising council tax by the maximum permissible (currently 3.99%);
- considering further the opportunities for changing local government arrangements in Hampshire;
- considering further the opportunities around devolution of financial powers in response to the Government's County Deal and levelling up agenda.

A full video of the cabinet meeting: <https://youtu.be/zM7gZwAEnbA>

Other Matters

I have been pressing cabinet members to improve the feedback for members and the public when they have reported a problem using the TrackIT system and subsequently wish to track and chase its progress. A working group of the Economy, Transport and Environment Select Committee has been established and is actively considering how to improve the systems and processes used for reporting and tracking issues and problems.

Item 6: Neighbourhood Plan report, Cllr Hurst

AONB Response

The AONB has now responded to the NP (completing the statutory feedback from key organisations). They state they support the NP in principle, and in particular the team was thanked for the Dark Skies section. The rest of their feedback mainly focused on recommendations for wording changes that in their view would sharpen the document.

We continue to request a meeting with the AONB to discuss feedback received from the community during the Reg 14 consultation.

Reg 14 Feedback Review

All the Reg 14 feedback received has been collated. The NP team is reviewing the consultation in detail, and has started to determine responses and any changes required to the NP.

There are three particular areas of focus at the moment (before moving onto other areas):

Policy NE2: Key Views. This is clearly an area of high importance to the community with the supportive feedback it generated. From the statutory feedback the team has been requested to clarify the justification process used for the Key Views selected.

Policy LB1: Supporting Local Employment and Businesses. In the statutory feedback this section has been challenged as being stronger than the NPPF and has been asked to be brought into line with the NPPF.

Policy TT1: The Traffic and Parking Impact of New Development. This received more supportive feedback and comment from the community than many other sections. The policy has been challenged that it is not locally distinctive enough, just reinforcing the Local Plan policies. As this policy is of such importance to the community it is being reviewed to see if it can be refocused on local challenges.

Item 9: Highways Report, Cllr Dick



Highways Report

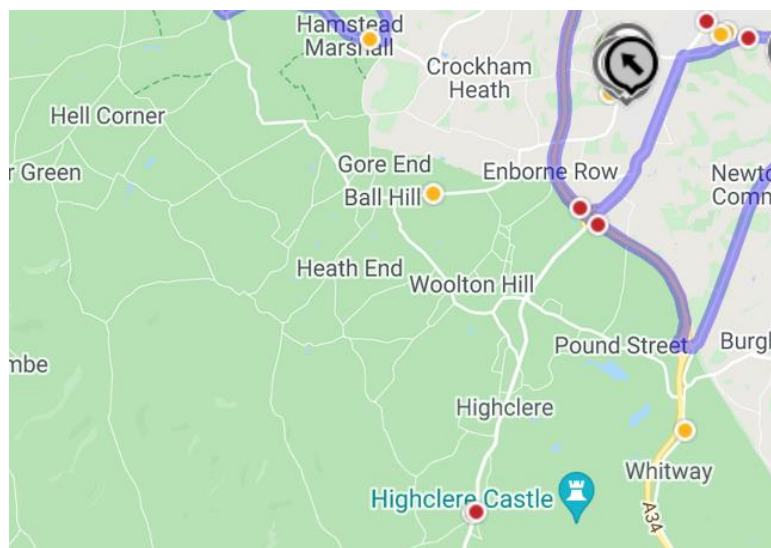
EWPC Meeting Date: 18.10.2021

Highway Maintenance Reports

Please see updated Highways log.

HCC Highways Maintenance Schedule

The link to the HCC list of works scheduled for 2021 – 2022 remains non-functional for access on-line. A review of the information provided on one.network indicates the following activities planned over the coming 3 months, some of which have been postponed from earlier dates. As a significant nearby local diversion is indicated the map is extended beyond the immediate parish boundaries



18 Oct - 24 Oct

A34 intersection with A343

Diversion road closures for access road works

19 – 21 Oct

Ball Hill Road Adj. junction to Lane End Farm

Traffic control (multi-way signals)

Take up and dispose of dislodged paving blocks. 8m² Carriageway patch in Type F over 2 patches. Type 1 material to be used in lay by for edge support as required.

5 - 9 Nov

Winchester Road, Burghclere

Traffic control (two-way signals)

BT OpenReach cable laying

12 Jan 2022 09:30 - 14 Jan 2022 15:30

Bartletts Down Lane, Highclere

BT OpenReach cabling – Road closure

Potholes

See highways log for updates.

WH Doctor Surgery Parking

Meeting with Drs' practice manager requested but not yet scheduled due to practice work commitments.
EWPC response to HCC Highways (02.10.2021) following meeting Parish Meeting 27.09.2021:

"The EWPC was unclear what issues the present proposal is intended to resolve and raised a number of points as shown below.

- I. The original request for assistance from HCC by EWPC related to the difficulties experienced by wider vehicles, including school and public buses, negotiating what is essentially a narrow rural access "C" road. Such larger vehicles, and even normal passenger cars, are often forced over the edge of the road shoulder along a substantial length of Trade Street, when confronted by multiple parked vehicles attending the doctors' surgery. This results in repeated damage to the road edge possibly endangering vehicles. It is not clear that this proposal adequately addresses that problem.*
- II. It is understood that that the proposed layby shown must be open to general public parking at all times and not specifically designated for visitors to the surgery. At approximately 30 metres in length and directly adjacent to the entrance to a permissive footpath across the Parish Field, it is therefore capable of accommodating approximately 5 cars, multiple vans or an HGV, and would necessarily enable the option of "off-road" overnight parking.*
- III. The proposed corresponding double yellow lining of the kerb either side of the access to the surgery car park would remove current parking of an estimated 4 vehicles with a net gain of max 1 vehicle parking space. This does not appear to alleviate the problem along the entire affected stretch of road.*
- IV. Patients using the layby, if implemented, would then have to cross the road to gain access to the surgery premises in close proximity to the busy entrance /exit of its car park.*
- V. The road edge damage caused by buses and wider delivery trucks passing parked vehicles is not confined to the area shown in the plan (see recent HCC Highways damage report ref: 21581724). With Covid restrictions now lifting, surgery footfall and vehicle traffic have rapidly returned to previous levels, which regularly results in vehicle parking extending well beyond the intended layby area as outlined in the attached sketch overview. EWPC does not see how the proposal would alleviate the damage along the road edge caused by large vehicles passing parked vehicles beyond either end of the intended layby.*
- VI. Additional to your comments below, EWPC noted the need for a paved pedestrian footway to be added along the edge of any such layby as discussed in our call. Such a footway would be considered essential to enable passengers and drivers to exit vehicles safely on both sides.*
- VII. EWPC would welcome sight of any traffic flow/.parking report on which the proposal would be based.*
- VIII. The principle issue remains that the off-road public parking availability at the surgery is now inadequate for a patient base that is largely unable to reach the Doctor/Dispensary by any means other than private vehicle. The parking originally planned for patient access is also additionally impacted by an increase in number of surgery staff using the spaces available. Continued increases in parish development, consequent patient registrations and local traffic flows related to school and pre-school collections can only worsen this situation.*

Conclusion

EWPC is not convinced that the provision of S106 money towards the scheme described actually resolves the problem. It appears that the practice have not been consulted on this matter. The EWPC would welcome joint discussions with the practice management and HCC, on site if appropriate, to consider all options to improve the situation for present and future demand."

Tile Barn Row Footpath

HCC informed that the EWPC welcomes the plans developed for this necessary safety feature for pedestrians and endorses its further progress to final plan and construction.

Douglas Ride, Broadlayings - Hazardous Road Edge Report

Following a report from a local resident to Cllr Hurst of a potential hazard to cyclists posed by the recent road resurfacing in Broadlayings, Cllr Dick met with Angus Macdonald, Assistant Highway Engineer – Planned Maintenance, to consider remedial options. As this issue derives from a pre-existing condition prior to the application of the surface dressing we are advised that it has now been passed to the local HCC highways engineer to investigate further.

GCD 15.10.2021

Finance Update, Cllr Mitchell

1. SUMMARY

- Bank Accounts £60,072 (Current £19,478 Redwoods £40.6k)
- **£21K is ring-fenced for projects – see (c)**

a. INCOME STATEMENT

- £30,500 100% of precept received
- £4,622 Litter warden grant received
- £4,067 CIL Payment
- £2,032 Grass cutting grant received
- £4,067 BDBC CIL payment received

b. EXPENSE STATEMENT EXECUTIVE SUMMARY (following list not conclusive)

- Normal monthly expenses
- £18,060 payment for Parish Field path
- £3,525 Westcotec Speed Indicator
- £1,493 Neighbourhood Plan (Consultancy and Printing)
- £1,500 St Martins Church Tower Appeal
- £1,414 Insurance
- £875 HCC post and site set up for Speed Indicator Device
- £834 Play area inspection
- £632 Scofell Monthly Maintenance Payment (£316 pcm)
- £707 HALC Affiliation (16% increase on last year)
- £686 Royal Mail Neighbourhood Plan Mailing
- £664 Grass cutting
- £660 Greentips tree removal
- £600 CCTV maintenance
- £368 NP Consultant
- £246 John Priest footpath project
- £240 Audit fees
- £215 Weedkill Parish Field
- £149 Boardwalk maintenance
- £84 Tennis net maintenance
- £35 Hall hire for Audit
- £50 domain name renewal

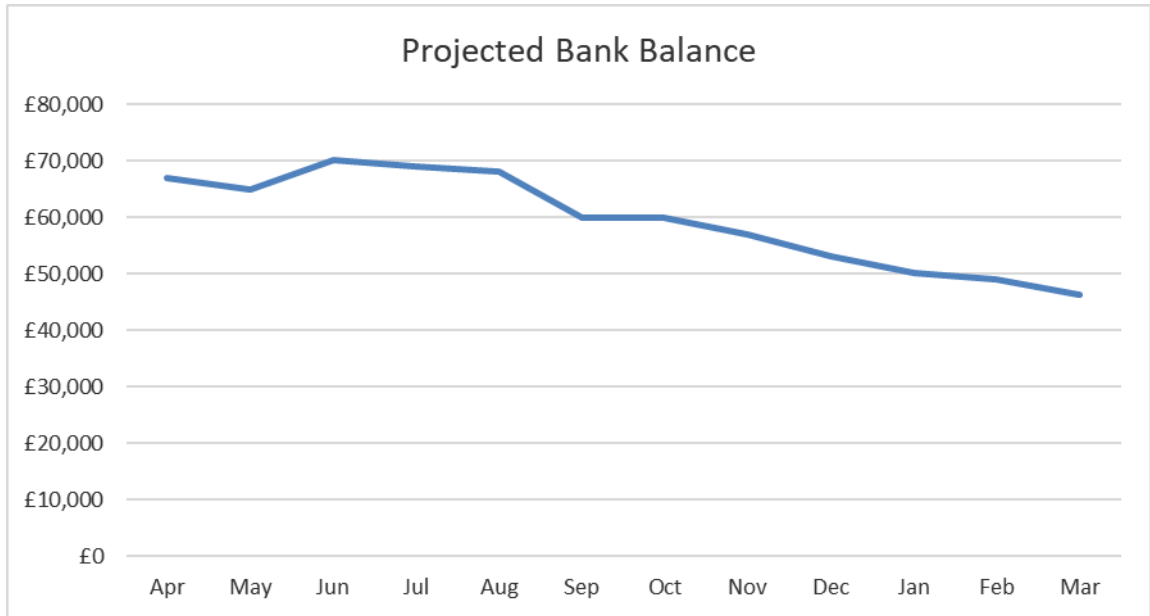
c. CAPITAL STATEMENT EXECUTIVE SUMMARY

- Ring Fenced :
 - I. £9,837 S106 from 2019/20 for spend on Orchard
 - II. £1,000 for Neighbourhood Plan work

III. £9,000 for Footpaths

2. CASHFLOW PROJECTION

Including ring fenced projects in (c)



5. Waterfall To Date for FY 2021/22

No comment

