



**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL**  
**22 July 2024**  
**19:30 East Woodhay Village Hall**

**Chairman:** Cllr Hurst (Chair)

**Present:** Cllrs G Dick, R Donoghue, M Rand, K Titcomb, S Cooper, C Roots, D Blakeway

**Clerk:** Amy White

**In attendance:** Cllr Sam Carr

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**Item 1: 21/24 Apologies**

None.

**Item 2: 22/24 Declarations of Interest**

None.

**Item 3: 23/24 To approve Meeting Minutes of 24 June 2024**

The Minutes of 24 June 2024 were accepted as a true record and signed by the Chairman, Cllr Hurst.

**Item 4: 24/24 Actions from meeting of 24 June 2024**

Item	Action	Owner
15/24	Clerk to add updated planning ToR on website- <b>Actioned</b> .	Clerk
17/24	The Clerk will respond to an enquiry made by a parishioner in North End on the state of the (currently) unmown triangle- <b>Actioned</b> - see item 8.	Clerk
18/24	Cllr Rand will amend and improve the document to make it more relevant for the council's current focus and roles. <b>Actioned</b> - Cllr Rand has sent this to Cllr Hurst who will go through the document. To be discussed in September.	Cllr Rand
19/24	Cllr Donoghue will contact the Charity Commission regarding East Woodhay Recreation Grounds charity, to work out whether to continue with the charity- <b>In Action</b> . Documents have been requested from Hampshire Archives to understand further the background of the charity is for and whether it is still necessary.	Cllr Donoghue

#### **Item 5: 25/24 Public Participation**

No one was present.

#### **Item 6: 26/24 Borough and County Councillor Reports**

Cllr Carr spoke about certain planning reform now that there is a new Government in place and the anticipated update of the NPPF (due by end of July).

He highlighted that this is likely to impact development in the Parish and the wider Borough.

BDBC will ascertain the impact on the Local Plan Update and made Neighbourhood Plans.

Grey bin collections could potentially be moved to fortnightly collections but there could be a new food waste collection.

Cllr Carr is investigating grant funding for ECVH.

#### **Item 7: 27/24 Planning Update**

Please see most recent Planning Minutes on the EWPC website.

#### **Item 8: 28/24 Amenities Update**

Please see most recent Amenities Minutes on the EWPC website.

Cllr Rand introduced the motion to full council, relating to the adoption by the Amenities Committee of a recommendation made by a working party:

*The Council confirms that the Council will, for the foreseeable future, respect the wishes of Mr Eliot-Cohen as expressed in the Deed of Gift, by adhering to the words and underlying intention of the covenant and that it is the intention of the Parish Council to allow the field to continue to be used for agricultural purposes and to prevent any use or activity which contravenes or is inconsistent with the covenant.*

The draft position paper sent to the Amenities Committee (entitled 'Memorandum' and dated 21 June 2024) referred to in item 6 of the Amenities Minutes of 24 June 2024 is attached as an Appendix to the Minutes.

**Full council resolved to accept this motion.**

EWPC is grateful to Guy Roots KC for his legal advice and support.

#### **Item 9: 29/24 Highways**

The latest Highways report can be found on the EWPC website.

Cllr Dick will take on the responsibility of the SID data collection.

A complaint has been made a parishioner on the speeding in Ball Hill. Cllr Dick has asked HCC if the SID can be pointed in the opposite direction to where it is currently sited. No response from HCC has been received so far.

Cllr Titcomb requested that the SID be placed on Church Lane to capture data on traffic.

**Action:** Cllr Dick to ask HCC whether a SID pole can be sited a) along Church Road (past the Copnor turning, heading towards East End) and b) the entrance to East End from Woolton Hill.

Further communication has been received from a parishioner on the lack of cutting of a small triangle of grass in North End. The response from HCC has been sent to the parishioner; EWPC will take no action to contact HCC again until the agreed schedule of HCC (to be cut by the end

of July) has passed. EWPC is not currently prepared to use its budget on highways works for which HCC is responsible.

**Item 10: 30/24 Finance Update**

Bank reconciliation 30 June 2024:

**Natwest: £18209.70**

**Redwood: £33251.25**

**TOTAL: £51460.95**

**a. Accounts for payment:**

The Clerk presented the accounts for payment approval- see end of Minutes for full payments and receipts for July.

**b. Quarterly update**

All budgets are on forecast. The budget summary to date is attached to the Minutes.

**Item 11: 31/24 Items to carry forward to next meeting**

Standard items. East Woodhay Parish Recreation Grounds charity. Councillor Roles and Responsibilities.

**Actions from Meeting of 22 July 2024**

<b>Item</b>	<b>Action</b>	<b>Owner</b>
<b>19/24</b>	Cllr Donoghue will contact the Charity Commission regarding East Woodhay Recreation Grounds charity, to work out whether to continue with the charity- <b>In Action</b> . Documents have been requested from Hampshire Archives to understand further the background of the charity is for and whether it is still necessary.	<b>Cllr Donoghue</b>
<b>29/24</b>	Cllr Dick to ask HCC whether a SID pole can be sited a) along Church Road (past the Copnor turning, heading towards East End) and b) the entrance to East End from Woolton Hill.	<b>Cllr Dick</b>



**Memorandum**

**to the Amenities Committee of East Woodhay Parish Council**

**21 June 2024**

1. Councillors led an informal working group to advise and make recommendations to the Amenities Committee about the Parish Field with particular reference to future maintenance of the field and hedges and any steps which could be taken to increase the contribution it makes to biodiversity. The working group was asked to ensure that it has regard to the triangle of land adjacent to, but outside, the field known as 'Brownies Corner'.
2. Membership of the working group is not confined to Parish Councillors and may vary from time to time so that anyone who can cover a specific relevant topic may be invited to join.
3. As a first step, we have considered the legal status of the field and Brownies Corner. Brownies Corner was given by Mr Eliot-Cohen to the Parish Council in 1954 and the Deed of Gift contains a restrictive covenant which prevents the erection of any buildings whatsoever and imposes certain obligations about maintenance of the boundaries. The Parish Field was given to the Parish Council by Mr Eliot-Cohen in 1959 and the Deed of Gift contains a restrictive covenant which expressly provides that the field "*may not be used at any time otherwise than for agricultural purposes*" and prevents any buildings whatsoever being erected. At the time of the gift, the field was subject to an agricultural tenancy and, since then, a number of agricultural tenancies have been granted over the years so that it has continuously been used for agricultural purposes and maintained by the agricultural tenant. At the present time, the field continues to be subject to an agricultural tenancy. The agricultural activity undertaken (so far as anyone can recall at present) has consistently been the taking of crops of grass either for silage or for hay.
4. Clearly, this restrictive covenant governs how the field may and may not be used and it is also relevant to future maintenance and to the steps which we may recommend to improve biodiversity. No use is permitted under the covenant except for agriculture. Furthermore, nothing could be done on the field which is inconsistent with using the field for agriculture.
5. Bearing in mind that there have been various suggestions in the past about how the field could be used, we think that it would be helpful if the Parish Council could confirm its position in principle on the future use of the field. As we understand it, the position of the

Amenities Committee is that the Parish Council should for the foreseeable future respect the wishes of Mr Eliot-Cohen who gave the field to the Council as expressed in the Deed of Gift of 1959 by adhering to the words and underlying intention of the covenant. We recommend that the Amenities Committee should endorse this principle and then request the full Council to endorse it.

6. Endorsement of this principle would mean that it is the intention of the Parish Council to allow the field to continue to be used for agricultural purposes (probably in the form of cropping the grass) and to prevent any use or activity which contravenes or is inconsistent with the covenant. If the Parish Council endorses this principle, then that decision would provide an important indication of the 'direction of travel' for the working group, and we would work towards making recommendations to the Committee which are consistent with the covenant.

# East Woodhay Parish Council

21 July 2024 (2024 - 2025)

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
47	Annual Maintenance Agreemen	21/07/2024		Natwest		Annual Maintenance	Scofell	S	868.33	173.67	1,042.00
50	Staff Costs	21/07/2024		Natwest		PAYE	HMRC	E	207.61		207.61
51	Staff Costs	21/07/2024		Natwest		Clerk Salary	Amy White	E	738.49		738.49
51	Clerk Expenses	21/07/2024		Natwest		Clerk Salary	Amy White	E	26.00		26.00
46	Payroll Admin	21/07/2024		Natwest		Payroll	Red76 Payroll	S	16.00	3.20	19.20
49	Accounting Software	21/07/2024		Natwest		Accounting Software	Starboard Systems Limited	S	34.00	6.80	40.80
48	Website Admin	21/07/2024		Natwest		Website	Hugo Fox	S	9.99	2.00	11.99
52	Staff Costs	21/07/2024		Natwest		Litter Warden Salary	Patricia Barnes	E	495.73		495.73
54	Staff Costs	21/07/2024		Natwest		Pension- nest	Nest Pensions	E	77.75		77.75
52	Litter Warden Expenses	21/07/2024		Natwest		Litter Warden Salary	Patricia Barnes	E	35.00		35.00
53	Admin- General	21/07/2024		Natwest		Hall Hire	Woolton Hill Church Hall	E	12.00		12.00
<b>Total</b>									<b>2,520.90</b>	<b>185.67</b>	<b>2,706.57</b>

**East Woodhay Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
47	Annual Maintenance Agreemen	21/07/2024		Natwest		Annual Maintenance	Scofell	S	868.33	173.67	1,042.00
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52	Staff Costs	21/07/2024		Natwest		Litter Warden Salary	Patricia Barnes	E	495.73		495.73
52	Litter Warden Expenses	21/07/2024		Natwest		Litter Warden Salary	Patricia Barnes	E	35.00		35.00
53	Admin- General	21/07/2024		Natwest		Hall Hire	Woolton Hill Church Hall	E	12.00		12.00
								<b>Total</b>	<b>2,460.91</b>	<b>173.67</b>	<b>2,634.58</b>

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*