



**MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL
24 June 2024
19:30 East Woodhay Village Hall**

Chairman: Cllr Hurst (Chair)

Present: Cllrs G Dick, R Donoghue, M Rand, K Titcomb, S Cooper, C Roots, D Blakeway

Clerk: Amy White

In attendance: One member of the public

Item 1: 10/24 Apologies

Cllr Thacker and Cllr Izett sent their apologies.

Item 2: 11/24 Declarations of Interest

None.

Item 3: 12/24 To approve Annual Meeting Minutes of 20 May 2024

The Annual Meeting Minutes of 20 May 2024 were accepted as a true record and signed by the Chairman, Cllr Hurst.

Item 4: 13/24 Public Participation

No extra comments.

Item 5: 14/24 Borough and County Councillor Reports

No one was present but Cllr Izett sent an update received from BDBC:

As you will be aware, following a public inquiry, planning permission was granted at appeal for a hybrid scheme (i.e. outline permission addressing the principal of development and access, with full permission for Phase 1) comprising up to 270 dwellings, community uses and associated infrastructure in January 2024 under 21/03394/OUT. This decision is currently before the High Court following a challenge by the Council with a hearing scheduled to commence on the 2nd July 2024.

Running parallel with the planning appeal was a second planning application submitted in July 2023 (our reference 23/01767/OUT). This is for the same form and quantum of development, but seeking Outline planning permission only (i.e. principle of development and access). This

application has remained pending a decision where there has been no benefit to the Council to progress a determination whilst the High Court challenge is outstanding.

However, the Council has now received formal notice from the applicant, Bewley Homes, of an intention to submit an appeal, again to be heard by way of public inquiry, against the non-determination of this current application within the statutory timescale. The Applicant intends to submit an appeal on the 21 June 2024 at the earliest; therefore, the Council anticipate a public inquiry could be held later this year. It is thought by Officers that the intention to appeal could simply be to secure certainty of progressing the current application to a decision within a timescale, whilst awaiting the outcome of the High Court challenge.

Item 6: 15/24 Planning Update

The Planning Minutes can be found on the website.

The internal audit highlighted improvements to be made to the planning committee meetings. As such, there are some minor edits on the role of the Clerk in the planning committee Terms of Reference. Ideally, the Clerk should be clerking all planning meetings (due to it being a committee). However, this is not feasible, so the Clerk will attend those that she can but will otherwise give apologies for meetings she is unable to attend, and Cllr Cooper will minute the meeting. Templates for Minutes and Agendas have been created and will be used going forward.

Full council approved modifications to planning committee ToR.

Action: Clerk to add updated planning ToR to website.

The Sungrove Farm application 24/00202/ROC for increased opening hours will go to development control committee on 10th July; the decision of the planning committee to object was noted.

Item 7: 16/24 Amenities Update

- a. The most recent Amenities Minutes of 24 June will be on the EWPC website by 27 June 2024. The working group established to support the use, maintenance of, and biodiversity of the field was welcomed.
- b. Update on volunteer support on boardwalk- this is within the Amenities Committee Minutes.

Item 8: 17/24 Highways

The latest Highways report can be found on the EWPC website.

Action: The Clerk will respond to an enquiry made by a parishioner in North End on the state of the (currently) unmown triangle- see Highways report for an update from HCC on this subject.

Item 9: 18/24 Councillor Roles and Responsibilities

Action: Cllr Rand will amend and improve the document to make it more relevant for the council's current focus and roles.

Item 10: 19/24 Finance Update

Bank reconciliation 01 June 2024:

Natwest: £23606.05

Redwood: £33251.25

TOTAL: £56857.30

a. Accounts for payment:

The Clerk presented the accounts for payment approval- see end of Minutes for full payments and receipts for June.

b. To Approve Annual Governance Statement and Annual Accounting Statement

Full Council approved Approve Annual Governance Statement and Annual Accounting Statement. This was signed by the Chairman, Cllr Hurst and the Clerk.

c. To confirm any declarations of Interest with BDO LLP (external auditor)

Full council confirmed no declarations of interest with BDO LLP.

d. To set dates for public rights following audit submission

The Clerk will set the date for public rights as:

Announcement: 25 June 2024

Date Starts: 26 June 2024

Date Ends: 06 August 2024

e. To acknowledge receipt of internal audit report and identify areas for improvement/note any actions

The Finance committee will go through any outstanding actions in the meeting to be held on 09 July 2024.

Action: Cllr Donoghue will contact the Charity Commission regarding East Woodhay Recreation Grounds charity, to work out whether to continue with the charity.

Item 12: 20/24 Items to carry forward to next meeting

Councillor advertisement. HCC land at boardwalk and potential upcoming tenancy. Parish field.

Actions from Meeting of 24 June 2024

Item	Action	Owner
15/24	Clerk to add updated planning ToR on website.	Clerk
17/24	The Clerk will respond to an enquiry made by a parishioner in North End on the state of the (currently) unmown triangle	Clerk
18/24	Cllr Rand will amend and improve the document to make it more relevant for the council's current focus and roles.	Cllr Rand
19/24	Cllr Donoghue will contact the Charity Commission regarding East Woodhay Recreation Grounds charity, to work out whether to continue with the charity.	