

MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL
29 November 2021
19:30, Woolton Hill Church Hall

Chairman: Cllr Mitchell (Chair)

Present: Councillors Mr P Hurst, Mr A Watson, Mr G Dick, Mr M Hainge, Mrs S Cooper, Mr P Jarvis, Mrs K Titcomb, Mr M Rand

In Attendance: Cllr Falconer, One Parishioner (pre co-option, Item 6)

Clerk: Amy White

Item 1: Apologies

80/21 The Clerk confirmed Cllr Thacker had sent his apologies which were accepted.

Item 2: Declarations of Interest

81/21 None.

Item 3: 82/21 Matters Arising from 18 October 2021 Meeting

Item	Action	Owner
70/21	Clerk to approve the quote for playground repairs with Wicksteed. Actioned.	Clerk
71/21	Cllr Watson to investigate grant options available with Gemma Clinch.	Cllr Watson
73/21	Cllr Hainge will send traffic data to Cllr Dick for reporting to HCC. Not actioned - will do after mtg	Cllr Hainge
74/21	Cllr Hainge to buy a second-hand android phone at a cost of up to £200 (expenses to be claimed). Actioned	Cllr Hainge

Item 4: Complaint Received against the Council

83/21 The Clerk read out a report in response to a complaint received from a Parishioner. The report can be found at the end of the minutes.

Having heard the report, the Council unanimously rejected the complaint, which is now closed pursuant to the Council's Standing Orders.

Action: Clerk to send the decision and report to the complainant.

Item 5: Brough and County Councillor Reports

84/21 Cllr Falconer: Reminded Councillors of the meeting to be held Thursday 02 December with members of the AONB. The aim is to form a better working relationship.

85/21 The deadline for Community grants is 15/12/21, at which point Cllr Falconer, Cllr Izett and Cllr Carr will decide how to split the grant fund.

Action: Clerk to consider applying for a Borough Councillor grant.

Item 6: Co-option of Councillor

86/21 Simon Bowden introduced himself to the council. As there were no other candidates for this vacancy, a unanimous vote confirmed Cllr Bowden as co-opted to the council.

Action: Clerk to send Register of Interests form to BDBC.

Item 7: Planning

87/21 Please also see planning minutes on the website [here](#).

a) 88/21 Decision to employ services of planning consultant.

In advance of the meeting, Cllr Titcomb sent to the council the CV of a local planning consultant, Steve Lees, along with his proposal for working with EWPC on the Watermill Bridge planning application.

Cllr Titcomb proposed for EWPC to work with Steve Lees; using his services will give greater weight to the Watermill Bridge response and assist EWPC with the key arguments needed to object to the Watermill Bridge application.

Cllr Dick questioned Cllr Hurst on whether the majority of parishioners he has spoken to are against the Watermill Bridge development. Cllr Hurst confirmed that from the feedback he has received (both within Regulation 14 Neighbourhood Plan feedback as well as informal feedback gained from the village markets) the overwhelming majority are against the development.

Note: The Council fully supports the Neighbourhood Plan which includes a green gap and a zero allocation of houses (as we have met our housing allocation requirement) and therefore by definition is opposed to this development.

Cllr Titcomb requested £1500 plus a possible additional £750 for extra meetings or work required, for a report by Mr Lees. Cllr Falconer concurred that the sheer volume of documents and the uniqueness of the application, warranted the use of a consultant.

The Council voted in support of contracting Mr Lees' services for the Watermill development for an initial fee of £1500 with a possible £1000 needed for further work, if necessary. The Planning Committee can spend of £2500 before needing to come back to full council to request further funding.

Action: Cllr Titcomb to contact Mr Lees and agree to his consultancy proposal.

Item 8: 89/21 Neighbourhood Plan Update- Cllr Hurst

All statutory and community feedback from the Reg 14 consultation has now been reviewed in detail. A significant amount of feedback was received with the vast majority being supportive of the NP and very constructive. Many ideas were brought forward on how to make the NP more effective for the planning process.

After many hours of work the NP Reg 14 document has been updated to include all the required edits from the feedback that will enhance the document. The feedback document

is also nearing completion (this gives the response to all the feedback). Once completed the updated NP and feedback document will be published on the PC website.

The next step is to prepare the Reg 16 submission. This will include the submission of the following documents to BDBC:

- updated NP
- feedback document
- map of NP area
- basic conditions statement

These documents will need to be ratified by the PC before submission.

Once submitted to BDBC, no further changes can be made until after the Examiners report. BDBC will publish the documents on their website for 6 weeks of further consultation. An Examiner will be appointed and all comments will go directly to that person. At the end of consultation the Examiner will review the documents and consultation feedback. The Examiner will then produce a report on the NP for our response.

Item 9: 90/21 Amenities

Please see Amenities Minutes [here](#).

Cllr Rand reported the new equipment installed in the recreation ground is being well used.

91/21 Cllr Rand asked the council to approve tree inspection report, which whilst not a legal requirement, is valuable to have with regards to our Parish Council insurance and will provide some assurance on the health and safety of the trees that are on Parish Council-owned land, namely the Woolton Hill recreation ground, Heath End recreation ground and the Parish Field, including Brownies Corner.

The Council voted in support of the recommended company, Naturally Trees, to complete the report for the quoted cost of £482.

Action: Clerk to contact Naturally Trees for an inspection report.

Item 10: 92/21 EWPC Logo re-design ideas

Cllr Rand had previously sent out a request to councillors for ideas on themes to be included on a logo. It was thought that the scarp, church and an oak tree could form the basis for a new logo concept.

The Council voted in support of asking Steve Painter, who provided a quote to EWPC in February 2021 of £300, to provide new logo options.

Action: Clerk to contact Steve Painter, clarify costs and engage for new logo concepts.

Item 11: Footpaths

93/21 Cllr Watson will be meeting with John Priest regarding the current footpath mapping project. His current estimate is that the mapping is 60% complete.

94/21 Gemma Clinch, of Hampshire Rangers has highlighted National Lottery funding that EWPC could apply to for stile/gate conversion.

Action: Clerk to investigate National Lottery footpath funding with Cllr Watson.

95/21 The recent bad weather has highlighted many boards along the Trade Street Boardwalk which are in need of repair. Some of these have been fixed, but this has now highlighted the issue with the whole of this section, where many of the boards are now soft. It was decided to try and get funding and quotes for a full replacement of this section.

Action: Clerk to investigate County Council Grant as per Cllr Thacker's report.

Item 12: 96/21 Highways

Cllr Dick's report and current log is available to view on our website [here](#).

Item 13: 97/21 Speed Awareness Project Update

The SID has recorded a top speed of 60mph along the Woolton Hill Road, coming up the hill from the Sports Club. There is now a good set of data for Cllr Hainge and Cllr Cooper to discuss with Joshua Revett, PCSO, when they meet on 15 December 2021.

Item 14: 98/21 Police Update

Nothing additional to add.

Item 15: Finance Update

99/21 Please see Cllr Mitchell's report at the end of the minutes.

100/21 The Clerk presented the following accounts for payment for November 2021:

30-Nov-21	Clerk's salary		£ 623.21
30-Nov-21	Litter Warden Salary		£ 386.10
30-Nov-21	Litter Warden Exps		£ 35.00
30-Nov-21	PAYE	HMRC Month 8	£ 154.38
30-Nov-21	Annual Maint Agmnt	Scofell monthly payment	£ 316.25
30-Nov-21	Annual Maint Agmnt	Scofell monthly payment	£ 63.25
30-Nov-21	Admin (inc Courses)	Payroll October	£ 12.00
30-Nov-21	VAT		£ 2.40
30-Nov-21	Grass Cutting Rec	Scofell grass cutting	£ 166.25
30-Nov-21	VAT	Scofell grass cutting	£ 33.25
30-Nov-21	Clerk's expenses	4 x poppy wreaths for memorial services 11/11, Zoom.pro October	£ 73.16
30-Nov-21	VAT	Zoom.pro	£ 2.40
30-Nov-21	Chairmans Allowance	Refreshments for end of year PC meeting (29/11) (paid by Clerk)	£ 144.42
30-Nov-21	Highways	SID movement x 3	£ 105.00
30-Nov-21	VAT	SID movement x 3	£ 21.00
30-Nov-21	S106 spend	C&E Groundworks Boules Court installation	£ 8,368.00
30-Nov-21	VAT	C&E Groundworks Boules Court installation	£ 1,673.60
30-Nov-21	Admin (inc Courses)	Purchase by Cllr Hainge of mobile phone to downloads SID data	£ 179.99
30-Nov-21	S106 spend	The Great Outdoors Company exercise equipment for recreation ground	£ 12,405.00
30-Nov-21	VAT	The Great Outdoors Company exercise equipment for recreation ground	£ 2,481.00

30-Nov-21	Admin (inc Courses)	Payroll November	£ 12.00
30-Nov-21	VAT		£ 2.40
30-Nov-21	Admin (inc Courses)	Parish Online Mapping Tool renewal	£ 150.00
30-Nov-21	VAT	Parish Online Mapping Tool renewal	£ 30.00
Total:			£ 27,440.06

101/21 Precept First Draft: Currently, the thought is for the precept to increase approximately 3.99% (inflation).

Item 16: 102/21 Items to carry forward to next meeting

- CCTV improvement for rec ground.

The next meeting will be held at 7:30pm on Monday 31st January @ Woolton Hill Church Hall.

Actions 29/11/21

Item	Action	Owner
83/21	Clerk to send the complaint decision and report to the complainant.	Clerk
85/21	Clerk to consider applying for a Borough Councillor grant.	Clerk
86/21	Clerk to send Register of Interests form to BDBC.	Clerk
88/21	Cllr Titcomb to contact Mr Lees and agree to his consultancy proposal.	Cllr Titcomb
91/21	Clerk to contact Naturally Trees for an inspection report.	Clerk
92/21	Clerk to contact Steve Painter, clarify costs and engage for new logo concepts.	Clerk
94/21	Clerk to investigate National Lottery footpath funding with Cllr Watson.	Clerk
95/21	Clerk to investigate County Council Grant as per Cllr Thacker's report.	Clerk

Councillor Reports November 2021

Item 4: Complaint from Parishioner

Is attached in redacted form after main reports.

Item 5: HCC Update, November: Cllr Thacker

**Hampshire County Councillor update
November 2021**

HCC budget balancing proposals update

The proposals outlined in my previous update were approved at the Full Council on 4th November.

Community Climate grants

The Council is inviting bids for grants to make community buildings more energy efficient as part of its commitment to combatting climate change. These grants are provided under the Parish and Town Council Investment Fund.

Capital projects that could be funded include solar panels, LED lighting, window replacements or insulation for buildings such as village halls and community centres. Revenue grants for measures that meet local needs are also available with an upper limit of £30,000. Schemes that enable local communities to be more resilient, for example encouraging 'neighbourliness' and tackling social isolation or for the management of community assets could be eligible.

Training: Investments up to £10,000 provide appropriate training in the local community. This could cover a broad range of schemes, for example training from specialist skills for Parish Clerk through to local path wardens looking after their rights of way. Grants will be available to town and parish councils or local community groups and will be available for projects that can demonstrate how they will contribute to HCC's climate targets.

There will be an absolute upper limit of £30,000 for any single organisation.

For more information, visit: hants.gov.uk/community/grants/grants-list/parish-town-council-investment-fund

Waste and Recycling

I have written to the Leader of Hampshire County Council, the cabinet member with responsibility for HWRCs and Rt Hon Kit Malthouse MP. I asked again that local and national government look at the issue together, so that a national or regional solution can be found, where residents can visit their nearest HWRC, without having to be charged on top of their Council Tax.

Finance Report, Cllr Mitchell

EAST WOODHAY PARISH COUNCIL FINANCE TEAM UPDATE 2021/22 Presented to EWPC 29th November 2021

1. SUMMARY

- Bank Accounts £73,596 (Current £33,006 Redwoods £40.6k)
- S106 income from Boule Court not received yet
- **£21K is ring-fenced for projects – see (c)**

a. INCOME STATEMENT

- £30,500 100% of precept received
- £4,622 Litter warden grant received
- £4,067 CIL Payment
- £2,032 Grass cutting grant received
- £4,067 BDBC CIL payment received

b. EXPENSE STATEMENT EXECUTIVE SUMMARY (following list not conclusive)

- Normal monthly expenses
- £18,060 Parish Field path
- £14,886 Community exercise equipment
- £10,041 Boule court installation
- £3,525 Westcotec Speed Indicator
- £3,325 Neighbourhood Plan (Consultancy and Printing)
- £1,163 Grass cutting
- £1,500 St Martins Church Tower Appeal
- £1,414 Insurance
- £875 HCC post and site set up for Speed Indicator Device
- £834 Play area inspection
- £632 Scofell Monthly Maintenance Payment (£316 pcm)
- £707 HALC Affiliation (16% increase on last year)
- £686 Royal Mail Neighbourhood Plan Mailing
- £660 Greentips tree removal
- £600 CCTV maintenance
- £246 John Priest footpath project
- £240 Audit fees
- £215 Weedkill Parish Field
- £149 Boardwalk maintenance
- £104 SID movement
- £84 Tennis net maintenance

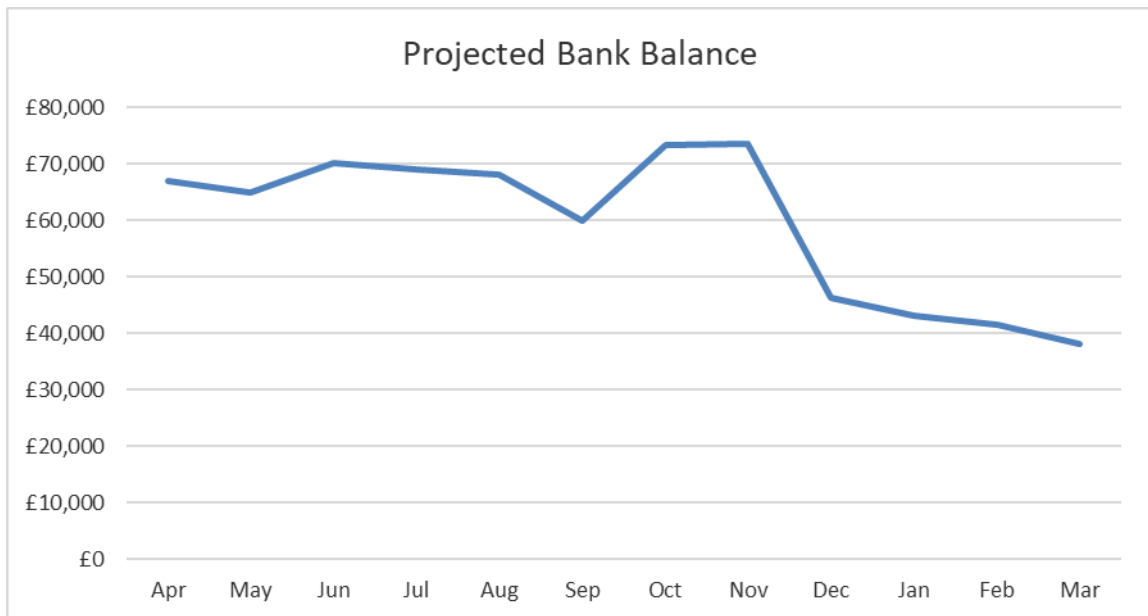
- £73 Poppy wreaths donation
- £50 Domain name renewal
- £35 Hall hire for Audit

c. CAPITAL STATEMENT EXECUTIVE SUMMARY

- Ring Fenced :
 - I. £9,837 S106 from 2019/20 for spend on Orchard
 - II. £1,000 for Neighbourhood Plan work
 - III. £9,000 for Footpaths

2. CASHFLOW PROJECTION

Including ring fenced projects in (c)



3. FISCAL YEAR TO DATE TRANSACTIONS BY MONTH

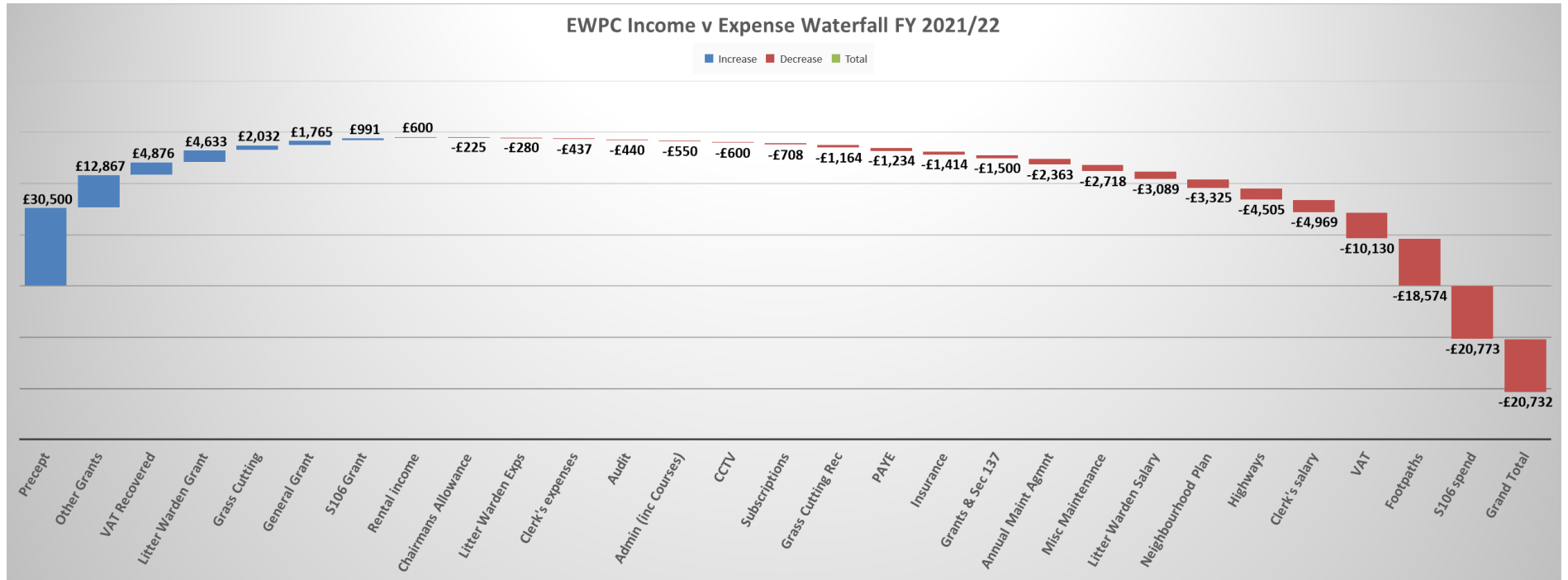
EAST WOODHAY PARISH COUNCIL															
Receipts and Payments - 2021/22															
RECEIPTS	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget
Precept	£ 15,250.00					£ 15,250.00							£ 30,500.00	£ 30,500.00	100%
Double Taxation													£ -	£ -	#DIV/0!
Litter Warden Grant	£ 4,633.20												£ 4,633.20	£ 4,633.00	100%
Rental Income						£ 600.00							£ 600.00	£ 601.00	100%
S106 Grant		£ 991.36											£ 991.36		#DIV/0!
Other Grants		£8,800	£ 4,067.31	£ 1,765.00									£ 14,632.31		#DIV/0!
Grass Cutting	£ 2,032.00												£ 2,032.00	£ 2,032.00	100%
VAT Recovered							£ 4,875.95						£ 4,875.95	£ -	#DIV/0!
Bank Interest													£ -	-	#VALUE!
	£ 21,915.20	£ 9,791.36	£ 4,067.31	£ 1,765.00	£ -	£ 15,850.00	£ 4,875.95	£ -	£ -	£ -	£ -	£ -	£ 58,264.82	£ 37,766	154%
PAYMENTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget
Clerk's salary	£ 623.41	£ 623.41	£ 623.41	£ 623.41	£ 605.24	£ 623.41	£ 623.41	£ 623.21					£ 4,968.91	£ 9,114.03	55%
PAYE	£ 154.18	£ 154.18	£ 154.18	£ 154.18	£ 154.18	£ 154.18	£ 154.18	£ 154.38					£ 1,233.64	£ 400.00	308%
Litter Warden Salary	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10					£ 3,088.80	£ 4,633.20	67%
Litter Warden Exps	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00					£ 280.00	£ 750.00	37%
Clerk's expenses	£ 11.99	£ 223.69	£ 54.14	£ 50.49	£ 11.99	£ 11.99		£ 73.16					£ 437.45	£ 274.86	159%
Admin (inc Courses)	£ 85.00	£ 12.00	£ 12.00	£ 150.00	£ 12.00	£ 24.00	£ 51.50	£ 203.99					£ 550.49	£ 800.00	69%
Insurance		£ 1,413.50											£ 1,413.50	£ 1,350.00	105%
Audit		£ 240.00				£ 200.00							£ 440.00	£ 450.00	98%
Subscriptions	£ 707.51												£ 707.51	£ 695.64	102%
Grass Cutting					£ 665.00		£ 332.50	£ 166.25					£ 1,163.75	£ 1,224.00	95%
Misc Maintenance	£ 100.00		£ 744.00		£ 680.54	£ 179.25	£ 1,014.00						£ 2,717.79	£ 2,200.00	124%
Annual Maint Agmnt	£ 86.00	£ 316.25	£ 316.25	£ 316.25		£ 632.50	£ 316.25	£ 316.25					£ 2,299.75	£ 3,795.00	61%
Footpaths	£ 18,060.00		£ 148.96	£ 119.00	£ 246.50								£ 18,574.46	£ 4,000.00	464%
Highways					£ 4,400.22			£ 105.00					£ 4,505.22	£ 1,000.00	451%
CCTV			£ 600.00										£ 600.00	£ 1,978.80	30%
Grants & Sec 137							£ 1,500.00						£ 1,500.00	£ 1,500.00	100%
Chairmans Allowance	£ 80.70							£ 144.42					£ 225.12	£ 250.00	90%
Neighbourhood Plan		£ 367.50	£ 1,493.00	£ 778.50	£ 686.08								£ 3,325.08	£ 2,500.00	133%
VAT	£ 3,631.60	£ 68.05	£ 483.48	£ 72.14	£ 1,116.13	£ 209.55	£ 332.55	£ 4,279.30					£ 10,192.80	£ 1,387.03	735%
S106 spend								£ 20,773.00					£ 20,773.00	£ -	#DIV/0!
Other													£ -	£ 9,804.21	0%
	£ 23,961.49	£ 3,839.68	£ 5,050.52	£ 2,685.07	£ 8,998.98	£ 2,455.98	£ 4,745.49	£ 27,260.06	£ -	£ -	£ -	£ -	£ 78,997.27	£ 48,107	164%
Printed : 28/11/2021															

4. Forecast for remainder of Financial Year 2021/22

Forecast for FY21/22

EAST WOODHAY PARISH COUNCIL														FORECAST	
Receipts and Payments - 2021/22															
RECEIPTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget
Precept	£ 15,250.00					£ 15,250.00							£ 30,500.00	£ 30,500.00	100%
Double Taxation													£ -	£ 0.00	0%
Litter Warden Grant	£ 4,633.20												£ 4,633.20	£ 4,633.00	100%
Rental Income						£ 600.00							£ 600.00	£ 601.00	100%
CTS Grant		£ 991.36											£ 991.36		
Other Grants		8800	£ 4,067.31	£ 1,765.00									£ 14,632.31	£ 0.00	146323100000000%
Grass Cutting	£ 2,032.00												£ 2,032.00	£ 2,032.00	100%
VAT Recovered													£ -	£ 0.00	0%
Bank Interest													£ -	£ 0.00	0%
	£ 21,915.20	£ 9,791.36	£ 4,067.31	£ 1,765.00	£ -	£ 15,850.00	£ -	£ -	£ -	£ -	£ -	£ -	£ 53,388.87	£ 37,766	141%
PAYMENTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget
Clerk's salary	£ 623.41	£ 623.41	£ 623.41	£ 623.41	£ 605.24	£ 623.41	£ 623.41	£ 623.21	£ 623.41	£ 623.41	£ 623.41	£ 623.41	£ 7,462.55	£ 9,114.03	82%
PAYE	£ 154.18	£ 154.18	£ 154.18	£ 154.18	£ 154.18	£ 154.18	£ 154.18	£ 154.38	£ 154.18	£ 154.18	£ 154.18	£ 154.18	£ 1,850.36	£ 400.00	463%
Litter Warden Salary	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 386.10	£ 4,633.20	£ 4,633.20	100%
Litter Warden Exps	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 420.00	£ 750.00	56%
Clerk's expenses	£ 11.99	£ 223.69	£ 54.14	£ 50.49	£ 11.99	£ 11.99		£ 73.16	£ 11.99	£ 11.99	£ 11.99	£ 11.99	£ 485.41	£ 274.86	177%
Admin (inc Courses)	£ 85.00	£ 12.00	£ 12.00	£ 150.00	£ 12.00	£ 24.00	£ 51.50	£ 203.99					£ 550.49	£ 800.00	69%
Insurance		£ 1,413.50											£ 1,413.50	£ 1,350.00	105%
Audit		£ 240.00				£ 200.00			£ 200.00				£ 640.00	£ 450.00	142%
Subscriptions	£ 707.51												£ 707.51	£ 695.64	102%
Grass Cutting					£ 665.00		£ 332.50	£ 166.25					£ 1,163.75	£ 1,224.00	95%
Misc Maintenance	£ 100.00		£ 744.00		£ 680.54	£ 179.25	£ 1,014.00		£ 1,000.00		£ 1,000.00		£ 4,717.79	£ 2,200.00	214%
Annual Maint Agmnt	£ 86.00	£ 316.25	£ 316.25	£ 316.25		£ 632.50	£ 316.25	£ 316.25	£ 316.25	£ 316.25	£ 316.25	£ 316.25	£ 3,564.75	£ 3,795.00	94%
Footpaths	£ 18,060.00		£ 148.96	£ 119.00	£ 246.50								£ 18,574.46	£ 4,000.00	464%
Highways					£ 4,400.22			£ 105.00			£ 500.00		£ 5,005.22	£ 1,000.00	501%
CCTV			£ 600.00										£ 600.00	£ 1,978.80	30%
Grants & Sec 137							£ 1,500.00						£ 1,500.00	£ 1,500.00	100%
Chairmans Allowance	£ 80.70							£ 144.42					£ 225.12	£ 250.00	90%
Neighbourhood Plan		£ 367.50	£ 1,493.00	£ 778.50	£ 686.08				£ 500.00		£ 500.00		£ 4,325.08	£ 2,500.00	173%
VAT	£ 3,631.60	£ 68.05	£ 483.48	£ 72.14	£ 1,116.13	£ 209.55	£ 332.55	£ 4,279.30					£ 10,192.80	£ 1,387.03	735%
S106 spend								£ 20,773.00					£ 20,773.00	£ 0.01	0%
Other													£ -	£ 9,804.21	0%
	£ 23,961.49	£ 3,839.68	£ 5,050.52	£ 2,685.07	£ 8,998.98	£ 2,455.98	£ 4,745.49	£ 27,260.06	£ 3,226.93	£ 1,526.93	£ 3,526.93	£ 1,526.93	£ 88,804.99	£ 48,107	185%
Printed :	29/11/2021														

5. Waterfall To Date for FY 2021/22





East Woodhay Parish Council

Clerk to the Council: Mrs Amy White, Gilton Ash, Tile Barn, Woolton Hill, Newbury, RG20 9UX

29th November 2021

This communication:

Summarises complaints made by _____ I in emails to the Clerk dated 6th and 22nd October 2021, (with subsequent information and comment provided by _____ on 7th November 2021).

Background

I have reviewed the above correspondence and endeavoured to distil the key concerns which seem to form the basis of _____ complaints. These are as follows.

1. _____ suggests in his email/letter of 7 November 2021 that EWPC is “*resisting....disclosure*” of Neighbourhood Plan minutes post-January 2018.
2. _____ challenges the veracity of the Sports Club Statement dated June 2021 (“the Statement”), which was agreed with the Chairs of the respective sports clubs and agreed by Councillors at an EWPC meeting held on 24th May 2021. The Statement was made in answer to a letter received from the complainant dated 04 May 2021.
3. _____ wants reassurance from EWPC that it has no intention of seeking to develop _____ housing.
4. _____ also refers to certain parts of the draft Neighbourhood Plan, although this is not the appropriate forum for discussing its content. The public consultation of the Neighbourhood Plan in July and August 2021 gave the opportunity for all members of the Parish to comment. _____ has responded and his comments are being reviewed, along with all others, in the feedback response, which is in course of preparation.

As a point of good order, it should be noted that previous drafts of the Neighbourhood Plan are otiose, having been superceded by the draft which is publicly and currently available on our website for consideration or comment by the public.

Taking the above points in order:

1. Disclosure of Neighbourhood Plan Minutes

It is impossible to disclose Minutes of Meetings which do not exist. Copies of all Minutes which do exist have already been provided to the complainant, which was made clear in responses to [redacted] FOI request of 2018 and subsequent responses to him. A short time after dealing with [redacted] FOI request, at a meeting of the Parish Council in January 2019 (“the January, 2019 meeting”), it was agreed that a Neighbourhood Plan Steering Group (“NPSG”) would be established, with Councillor Paul Hurst as Chair. As the Minutes of that meeting show (at item 5.1), it was clearly anticipated that this steering group would “*publish minutes of meetings held on the Parish website and Facebook*”, adding that “*Terms of Reference are being finalised*”.

As it transpired, the NPSG was never formalised in the manner anticipated at the January, 2019 meeting, albeit Cllr Hurst did assume the lead role in taking the Neighbourhood Plan forward. Terms of Reference were never produced, and minutes of meetings were never taken, primarily because, as a steering group, no minutes were required to be taken. Instead, Cllr Hurst reported to the Parish Council at its monthly meetings about progress, and these reports were summarised in the minutes of those meetings which were (and continue to be) available to the public on our website.

trust this explanation satisfactorily resolves his concern. To reiterate, the NPSG has never produced minutes of meetings, hence our inability to produce copies of them.

Furthermore, it is hoped that the remainder of this communication will provide the comfort [redacted] seeks regarding the future of the land on which the East Woodhay Cricket Club sits.

2. Sports Club Statement dated June 2021.

The Statement placed on the website and Facebook in June 2021 was agreed at full council. It was posted after it was agreed by the chairs of the Woolton Hill Sports Club, Woolton Hill Argyle Football Club and East Woodhay Cricket Club. The Parish Council does not therefore regard the Statement to be false and no correction will be made.

The complainant has been provided with all the information held by EWPC on Project Club Together (“PCT”) in the initial Freedom of Information Response of September 2018. PCT is no longer active; there are no members.

3. Land on which East Woodhay Cricket Club is Situated.

The crux of the concern put forward by the complainant seems to be around the future of the land on which the East Woodhay Cricket Club is situated. As the complainant is well aware, EWPC has absolutely no authority to acquire land.

The complainant says: “EW cricket pitch is not at risk . I asked EWPC to publicly clarify that there was no risk.”

EWPC thought that it had made that public clarification in the Statement, which clearly states: “EWPC will not support plans to acquire new or existing sports sites, or to develop or expand community facilities within the Parish without the express consent of owners of the land in question and without the support of the users of that site. In such an eventuality then it would be appropriate to undertake consultation with all members of the Parish. I am not aware of any plans for such development.”

A Parish Council cannot state categorically that a specific area of land is not, or will not be at risk of development, simply because it has no power or control over planning and development. All it can do is seek to influence those who do have such power and control (namely, Basingstoke & Deane Borough Council). The above extract from the Statement therefore seems to us to be as far as we can go in allaying concerns. For the sake of clarity, EWPC has no intention of proposing any development of land.


The complainant also alludes to the possibility of housing on the land which presently hosts the cricket club. He says: “.....clarify publicly that the cricket field was not at risk from housing.” – who would need to follow the standard planning process with the local authority to see if planning control would allow houses to be built on this land. This is a decision for the landowner; as stated above, EWPC has no authority or powers of compulsory purchase and is certainly not a public body that is responsible for building houses.

We are saddened that to date we seem unable to provide a satisfactory solution to concerns on these matters, despite our best efforts. Most importantly we would like to reassure him that the cricket club is a very much valued facility within the Parish.

To reiterate- for the benefit of the complainant- EWPC values the land on which the East Woodhay Cricket Club is situated and is working hard on behalf of the community to ensure that this valued addition to the rural life of the parish remains as such for as long as possible; recognising that its ultimate destiny is in the hands of the landowner.

4. Neighbourhood Plan

The consultation period for the draft Neighbourhood Plan has passed and has responded in considerable detail, which is helpful. His comments will be considered together with all the other comments we have received. If, as a consequence of our review of these comments, amendments to the draft Neighbourhood Plan are appropriate then those amendments will be made and a response to all feedback received will be published in due course.

It would seem from his comments and from his feedback to the Neighbourhood Plan consultation that  would prefer that the leased land of East Woodhay Cricket Club is not listed as a Community Facility (he provides a definition of Community Facility) nor as Local Green Space.

Strictly, following his logic and the definitions that he has provided, it might reasonably be argued that this land cannot be called a 'Community Facility'. However, it is the spirit in which we have included it in the draft Neighbourhood Plan which needs to be understood and considered by him.

That 'spirit' encapsulates the feelings of the local community who will simply observe and appreciate the cricket club and will not be aware of the rules regarding its use which run behind it. That 'spirit' can be defined as follows:

- the cricket club has been in situ for many years and is considered part of East End, contributing to the ambiance of the hamlet (consider what the hamlet would be like without it);
- the local community like the idea of a cricket club in the area and it with this in mind that it has been included as 'valued' or 'cherished';
- the demographics of the Parish change and there are many young children in the community who may well wish to play at this club as they become old enough;
- the ground was voted 'Ground Of The Year' for the whole of Hampshire in 2014, 2017 and 2019 – this is something about which the local community is proud and reflects its beautiful situation;
- it sits on land which is leased from the complainant and this land is valued green space - valued precisely because it hosts the cricket club.

Whilst we have followed the NPPF criteria (page 50 of the NP) in assessing the land for inclusion in the Local Green Space, we accept that these are more 'emotional' or subjective views, as listed above, than legal criteria. To remove the land on which the cricket club is based from the Community Facility and the Local Green Space listings is perfectly possible if that is what would prefer, but it will be a very sad moment for the local community who will notice its absence.

We have no wish to get into protracted email debates with regarding this matter; we would welcome the opportunity to discuss the 'pros and cons' of listing or not listing this land with him so that we can each understand the other's point of view and reach a conclusion which is satisfactory for all.


However, if would rather not engage in discussion, then he simply needs to advise us whether it is indeed his preference not to have this land listed in the Neighbourhood Plan as a Community Facility and as a Local Green Space, in which case we shall make the necessary to the amendments to the current draft.

With this in mind, we will leave the land on which the cricket club is situated, listed as a Community Facility and Local Green Space unless advises us, by Wednesday 15th December 2021, that he would like the land removed from both listings.

Conclusion

For the reasons stated in this communication, we believe we have satisfactorily resolved the various issues raised by , and specifically his complaint regarding the veracity of the

Statement, a matter which we now consider to be disposed of pursuant to Standing Order Item 7.

We hope that the additional clarification and information we have provided gives  the reassurance he is seeking that EWPC supports him in his desire to keep the land on which the Cricket Club is situated as undeveloped land, and we hope also that it will continue to be leased to the Cricket Club for many years to come.